



# Caribbean Community Climate Change Centre

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## **REQUEST FOR EXPRESSIONS OF INTEREST** **TECHNICAL OFFICER**

Request for Expression of Interest (EOI)	
Country	Belize
Donor	Green Climate Fund (GCF)
Project:	Belize GCF Readiness 2 (Building Capacity for Direct Access to Climate Finance)
Contract Title	Technical Officer
Contract #	Contract #15/2019/GCF/Belize/CCCCC
Type of Contract	Fixed Price
Expected Duration of the Services	12 Months
Contract duration	12 months
Duty Station	Belmopan, Protect Areas Conservation Trust (PACT)
Deadline for Submission	<u>2:00pm (GMT-6), Friday 15 March 2019.</u>

### **1. BACKGROUND**

The Caribbean Community Climate Change Centre (CCCCC) has received financing from **Green Climate Fund (GCF)**, toward the cost of the project titled “**Belize GCF Readiness 2 (Building Capacity for Direct Access to Climate Finance)**” and intends to apply part of the proceeds towards the contracting of a **Technical Officer**.

The **Technical Officer Services** (“the Services”) include but are not limited to:

- Assist with PACT’s technical staff and primary stakeholders to identify project opportunities and priorities;
- Ensure effective linkage between the relevant institutions and the NDA and other relevant stakeholders to ensure alignment of potential projects with the GCF Country programming framework;
- Prepare project concepts and/or proposal packages including all supporting documents such as consultation reports and environmental, social, and gender assessments;
- Assist with the preparation of project Monitoring & Evaluation plans and Risk Management plans;
- Facilitate and provide support where necessary for the successful execution of training activities and awareness sessions



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- Manage technical feedback/comments from stakeholders and donors and ensure they are reflected in the proposal package;
  - Any other relevant tasks directly associated with the delivery of sound project proposal packages.

The Caribbean Community Climate Change Centre now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Consultants will be selected in accordance Consultants' Qualifications Selection (CQS), meaning that a consultant will be selected based on experience and competence relevant to the assignment.

Further information can be obtained at the email address below during office hours 8.00 a.m. to 12.00 noon, and 1.00 p.m. until 5.00 p.m.

EOI's should be clearly identified as – **“Recruitment of Consultant - Technical Officer - Belize GCF Readiness 2”** and submitted as PDF files via email to the following email address [procurement@caribbeanclimate.bz](mailto:procurement@caribbeanclimate.bz)

**The deadline for the submission of EOI's is on or before 2:00pm (GMT-6), 15 March 2019.**